

## **OAK RIDGE CIVIC MUSIC ASSOCIATION**

### **BOARD OF DIRECTORS – MONTHLY MEETING MINUTES**

(Compiled from full transcript and verified motions)

#### **1. Call to Order & Attendance**

The meeting was called to order by the Chair. A verbal roll call procedure was used to ensure accurate attendance, especially for hybrid participation. The Chair also confirmed that motions and seconds would be verbally identified for accurate recording.

#### **2. Memorial for Susan Gunning**

The Board discussed honoring long-time violinist Susan Gunning.

Motion 1: Honor the memory of Susan Gunning by placing an empty chair with a violin on stage at the next concert.

- Moved by: James Rome
- Seconded by: Lois McKeever
- Passed unanimously

#### **3. Election of Secretary**

The Chair introduced Judy Potok as nominee for Secretary.

Motion 2: Elect Judy Potok as Secretary.

- Moved by: Robin Graham
- Seconded by: Martha Damiano
- Passed unanimously

#### **4. Approval of Minutes**

A correction was made (Patel → Battell).

Motion 3: Approve the minutes with the correction.

- Moved by: Robin Graham
- Seconded by: Martha Damiano
- Passed unanimously

#### **5. Music Director Search Committee Report**

The Search Committee recommended hiring Ian Passmore.

Motion 4: Accept the recommendation to hire Ian Passmore.

- Moved by: Joan Ellen Zucker
- Seconded by: Gene Spejewski
- Passed unanimously

## **6. Music Director Contract Review**

Phase 1: Music Director Designate Agreement was reviewed.

Motion 5: Approve the Music Director Designate agreement.

- Moved by: James Rome
- Seconded by: Bonnie Carrol
- Passed unanimously

## **7. Chorus Report**

Chorus Director Sarah reported strong collaboration with the orchestra and early preparation for spring programming. Budget items were deferred to a finance discussion.

## **8. Finance Report**

Treasurer Lois McKeever reported a strong financial position, planned transfers to higher-yield investments, pending TAC grant funds, and positive early-season contributions.

## **9. Facilities & Office Space Update**

The Board discussed heating issues at the current space and a potential move to the PAI building, pending shared-tenant agreements and capital improvements.

## **10. Upcoming Events & Program Updates**

Updates were provided on:

- Youth Arts Collective Concert
- Paragon Ragtime Orchestra performance
- Rock to Bach lineup progress
- Concerto competition planning
- Giving Tuesday preparations

## **11. Board Recognition**

Motion 6: Thank the Search Committee and leadership for their work.

- Moved by: Bonnie Carrol
- Seconded by: James Rome
- Passed

## **12. Adjournment**

Motion 7: Adjourn the meeting.

- Moved by: Gene Spejewski
- Seconded by: Lois McKeever
- Passed